

# ***USING THE FLYING CAROUSEL OF THE DELTA BREEZE***

## **PREPARATION**

1. Bring at least \$10 (10 single dollar bills) in change, some \$5 and \$10 bills can also be helpful. Be sure to pay yourself back as soon as you have enough cash to continue. The money apron is in the grey bin.
2. There is no electricity. Bring a battery operated speaker and your own music source.

## **OPENING**

1. Arrange for one adult to arrive half an hour before opening time to let the Farmers' market staff know that the Carousel volunteers have arrived. The volunteer will go to the south end (by 3<sup>rd</sup> Street) of the Market to the booth where they sell Market T-shirts and bags and ask that the Carousel be unlocked. A Market employee will then unlock the Carousel and keep the key. Before the Market employee leaves, confirm the time which you wish to close the Carousel, usually 1p.m. on Saturdays and 8p.m. on Wednesdays (depending on the season and daylight hours).
2. All other volunteers should arrive at the Carousel 15 minutes before opening time (opening time is usually 9:30 a.m. on Saturdays or 4:30 p.m. on Wednesdays). The volunteers should help set up and read the posted Guidelines. Decide who will take the donations and give that person the money apron.

Set up as follows:

- a. Place the yellow cycle cover inside the metal fencing. Lean it securely against the iron fence with protruding bars turned toward the fence to prevent a tripping hazard.
- b. All locks and the bike chain should go into the small space in front of the bicycle.
- c. Arrange stanchion poles to form an entrance line. Place the first poles up against the bicycle to deter kids from darting directly into the Carousel. The entrance is south of the cycle. The exit is north of the cycle.
- d. Remove the grey bin from inside the center of the carousel. It will serve as a table for your speaker. Tie the red cords across the exit.
- e. Hang dry erase board outside to announce the school you represent and the \$1 donation per ride.
- f. Slide bike seat into position and tighten.
- g. Make sure all belts are functioning properly. If a belt is not functioning properly, do not allow children to use that animal and notify [carousel@davisschoolsfoundation.org](mailto:carousel@davisschoolsfoundation.org)

## **OPERATION**

1. There must be at least three people running the Carousel at all times. The three volunteers can be composed of a minimum of one adult and two children as long as all children are at least 12 years old.

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2. One person will stand at the entrance taking donations and two will help children onto the animals (please don't let them climb by using the animal legs as a foothold) and ensure seatbelts are fastened. Monitor the entrance and exit at all times while the carousel is spinning to ensure children do not enter and risk being hit while the carousel is moving.
3. One of the helpers can then pedal the carousel. If needed, a cyclist can be drawn from the crowd. The bicycle is relatively easy to pedal, but young cyclists must be supervised for speed and safety.
4. Ride time should be 2.5-3 minutes each round.
5. A donation of \$1 is asked per ride, however if a child wants a ride for less, please honor the request one time as long as they are accompanied by an adult.
6. All riders must wear a seat belt (excluding the chariot which does not currently have seatbelts).
7. No adult may ride, even in the chariot. The Carousel may not stay balanced with riders over 100 pounds. Enforcing this rule can be the most challenging part of running the carousel. **Please enforce this.** Point to the rules if necessary and explain that we've had malfunctions over the years and it's important to protect the delicate mechanisms.
8. Non-riders must stand outside the fence while kids ride. Assure them that you will watch their child and stop the Carousel and help them off if they cry. Parents should never be allowed to walk or run along inside the Carousel fence, it is too dangerous and a significant liability if anyone should get injured.
9. **IMPORTANT:** There is no longer a brake for the carousel. **Use the tomato chariot to aid in stopping the carousel by holding onto the front bars** and stopping the forward motion once the carousel has slowed considerably.

## **CLOSING**

1. If the Market employee has not yet arrived to close the Carousel when you wish to close, send one adult to the Market booth and ask that it be closed. The Carousel should not be left unattended while unlocked. Please put everything away. Place the stanchions within the fencing but not inside the interior cabinet.
2. Two people should count the receipts and agree on the total. An adult should take the cash. On the next school day, the money and 2 completed forms (Daily Deposit and Report of Gift) should be given to the school secretary. Be sure the teacher's name is listed on the Report of Gift form. During the summer, the money should be brought to Fiscal Services at the B Street District office.